

NEVADA GRAND OFFICER APPOINTMENTS - SAMPLE

Subject to Revision EACH Year

GRAND OFFICER APPOINTMENTS are truly the most difficult decisions made by the Supreme Inspector and those who assist in this task. EVERY appointment is equally important - no Grand appointment is "better" than another. Team work is the foundation of Nevada Rainbow. Each Grand Officer has unique talents to bring to the appointment given. She will then have unique responsibilities as she carries out the duties of her office. While only one appointment can be made each year as the Grand Worthy Advisor - or Grand Faith - or Grand Representative of some special state, each member of our Grand Family plays an important role. The honor is in receiving an appointment and managing those responsibilities with integrity and enthusiasm, not the specific appointment received.

Rainbow is a girls' organization. As such, girls are the primary work force in Nevada Rainbow. Take this honor and responsibility seriously . . . and others will be happy to help.

- Many factors are taken into consideration by the Supreme Inspector when making Grand Officer appointments. Listed below are but a few:
- Continued active support of your local Assembly and all of its projects reflected in your Service Hour reports.
- Continued effort to promote our Order and to bring in new members.
- Your ability to exemplify Rainbow teachings through dignity, gentleness, honesty, humility, kindness, poise and service.
- Continued demonstration of ritualistic proficiency.
- Continued positive interactions with and respect for adults.
- Support of the Grand Worthy Advisor's service project.
- Attendance at mandatory events such as Rainbow Sunday, Rainbow Camp, Founder's Day, Official Visits and Grand Officer/Grand Representative meetings.
- Attendance at other official functions, i.e., receptions for Grand Officers, etc.
- Ability to meet deadlines in a pleasant and positive manner, including Grand Officer financial obligations.
- Continued interest in your educational and/or career goals.

It is important for returning and new Grand Officers to understand the criterion on which appointments are made. Noted below are those factors.

Eligibility:

- For Assemblies with two terms per year, must have completed (or nearly) her term as Worthy Advisor prior to Grand Assembly;
- For Assemblies with three terms per year, must have completed her term as Worthy Advisor prior to Grand Assembly. (Therefore, the first-time Worthy Advisor installed in May or June will, under normal circumstances, not be considered for recommendation by her Advisory Board until the fall.)
- Must not have reached her 20th birthday prior to or on to June 15th.
- A Rainbow Member who will not have an opportunity to serve as Worthy Advisor may be appointed as a Grand Representative, Grand Flag Bearer or specialty officer such as Lecturer, Historian, or Editor upon recommendation by her Advisory Board.

Recommendation Procedure:

- **(Revised dates BELOW for late distribution in 2008)** Application Forms are included in each current Grand Officers' Newsletter in January. The Mother Advisor will provide other eligible Rainbow Members with a "Grand Appointment Request/Recommendation

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Form" in January. Completed forms, including the applicant's confidential, sealed letter to the Supreme Inspector, must be returned to the Mother Advisor no later than February 20.

- The Mother Advisor will complete her portion of the "Form" prior to the March Advisory Board Meeting.
- In March, the Advisory Board and Grand Deputy will review the information contained on each "Request Form" and will complete the Advisory Board Recommendation portion.
- The Mother Advisor will attach her letter to the Supreme Inspector reflecting the Advisory Board recommendation and her personal perceptions, recommendations, experiences with this Assembly Member.
- The "Form" and the Mother Advisor's letter will be forwarded to the Grand Deputy by April 1st .
- The Grand Deputy will add her letter to the Supreme Inspector reflecting her personal perceptions, recommendations and experiences with this Assembly Member.
- This "package" will be submitted to the Supreme Inspector, by April 20th .
- The Supreme Inspector will consider this "package," her personal experiences with this individual, and those of the Directors if the Member is currently a Grand Officer, and any other input available when making appointments.

Advisory Board Members are directed to "vote" on each recommendation on its own merit. If the Advisory Board's recommendation varies significantly from that of the Grand Deputy, the Grand Deputy will advise the Board at the time of their consideration. Final decisions regarding Grand Officer appointments lie with the Supreme Inspector.

Advisory Board Members who are related in any way to Members being considered will be excused from that portion of the Board Meeting wherein their relative is considered. If a Member's relative serves as the Mother Advisor, the Chairman of the Board will write her letter of recommendation. If a Member's relative serves as the Grand Deputy, he/she will not provide a recommendation regarding this girl; another member of the Board should supply the second letter.

Discussion regarding Advisory Board recommendations by Advisory Board Members or Rainbow Members may cause the forfeiture of the appointment and removal from the Advisory Board.

GIRLS WHO MISS THE DEADLINES ESTABLISHED IN THE APPLICATION PROCESS WILL NOT BE CONSIDERED FOR A GRAND APPOINTMENT IN JUNE - UNLESS SOME UNCONTROLLED, LIFE-THREATENING TRAGEDY OR CRISIS CAUSED THE DEADLINE TO BE MISSED. If this is the case, call the Supreme Inspector immediately to advise that a problem exists.

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GRAND APPOINTMENT REQUEST / RECOMMENDATION FORM

INSTRUCTIONS for the Mother Advisor, Advisory Board, and Grand Deputy:

- 1. The Mother Advisor will collect this form from every eligible Member.
2. The Mother Advisor will complete Page 4 for each eligible Rainbow member prior to the APRIL Advisory Board Meeting.
3. Advisory Board Members eligible to vote will review Pages 3 and 4 of each form and may briefly discuss each Member prior to evaluating her based on the attached schedule.
4. Secret, written evaluations on the attached form will be made by each eligible Advisory Board Member.
5. The Grand Deputy and another Advisory Board Member will tally, average and report the results on THIS form. The Grand Deputy will personally destroy the evaluation forms.
6. Each voting Advisory Board Member will sign his/her concurrence and support of this recommendation below.

_____ (# Service Hours since last Grand Assembly)
_____ (# Petitions submitted since initiated)
_____ (# of EXTRA Service Bars earned since last Grand Assembly) - IDENTIFY CRITERIA FOR BAR

Attendance - Since last Grand Assembly, this member has attended (circle one in each category):

Table with 4 columns: Activity, All, Nearly All, Some. Rows include Assembly Meetings, Assembly Projects and Activities, Assembly Practices, Other Assemblies' Meetings/Installations, Rainbow Sunday, Rainbow Camp, Founder's Day Activities (last year), Grand Assembly, and Grand Assembly Sessions in other Jurisdictions.

_____ Ritualistic _____ Floor Work _____ Cooperation [Dependability] [Attitude]
(Mother Advisors/Grand Deputies Only)

Based on our knowledge/experience with this Officer, we recommend an appointment as a:

___ Grand Representative ___ Grand Flag Bearer ___ Specialty Officer (lecturer, editor, etc.)
___ Grand Floor Officer ___ Grand Line Officer **If the Advisory Board would support an appointment of this member as Grand Worthy Advisor, attach a separate letter indicating a commitment of time, energy and funds, on behalf of the Assembly and the Advisory Board.

We concur and support this recommendation, acknowledging that discussions regarding Grand Officer recommendations are confidential and may not be discussed outside today's meeting. Any infraction in this area may result in forfeiture of the Rainbow Member's appointment and will result in the Advisory Board Member's removal from that body.

Pages 3 and 4 of this form and the following attachments must be submitted to the Supreme Officer by MAY 1ST. Member's CONFIDENTIAL, SEALED Letter to the Supreme Officer; Recommendation Letters from the Mother Advisor and the Grand Deputy.

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GRAND APPOINTMENT REQUEST / RECOMMENDATION FORM

page 5 - Evaluation Form

NOTE: A copy of this form is to be distributed to each voting Board Member for each eligible Officer. The Grand Deputy and another Board Member will tally and average the ratings. The Grand Deputy will write the averaged ratings on the appropriate Recommendation form prior to the voting Board Members signing their endorsement. The Grand Deputy will destroy the ballots at the conclusion of the Board Meeting.

_____ RITUALISTIC PERFORMANCE: A rating of "5" reflects letter perfect ritualistic performance by this officer given reasonable notice to fill an office. As members progress through the Line, it is expected they will memorize their work and present it in a near-perfect manner. Reality reminds us, however, that not everyone has a photographic memory.

_____ FLOOR WORK: A rating of "5" reflects an Officer who has obviously attended practices and paid attention, even when other officers were performing. She is now able to accomplish any officer's floor work with ease and comfort.

_____ COOPERATION: A rating of "5" reflects an Officer who makes herself available to assist equally with "important" and menial tasks. A "5" indicates this Officer assists by filling vacancies - and - washing dishes!

Mother Advisors/Grand Deputies Only

_____ DEPENDABILITY: A rating of "5" reflects an Officer who signs up for an activity and then shows up, on time, at the appointed place, without several reminders. It also reflects an Officer who says "I'll get back to you...." and DOES.

Mother Advisors/Grand Deputies Only

_____ ATTITUDE: A rating of "5" reflects an Officer who cheerfully and graciously cooperates and demonstrates dependability. A high rating here indicates this Officer always has her "Rainbow Smile" on and projects encouragement, humility, kindness and consideration to all others.

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“Last Year Covenant”

Understanding that some of our Grand Officers are eager to pursue their college education and/or work-life while supporting Nevada Rainbow Girls without diminishing their commitment, we are exploring “Optional Last Year” opportunities.

This program allows girls approaching their **19th birthday** (rather than their 20th birthday) to proclaim that “this will be my “last” Grand Office” and would like to be considered among those taking such appointments with THIS year. It does not affect the date of their Majority, nor does it limit their ability to take another appointment, understanding THIS is the title they will bear.

Girls wishing to take advantage of the OPTIONAL LAST YEAR need to understand and commit to the following covenants.

- ★ I am approaching my 19th birthday; I will be 19 on _____.
- ★ I want to be considered with others in the class of Grand Officers who would traditionally receive their final office at Grand Assembly this year, that is, those who are approaching their 20th birthday.
- ★ I understand the appointment I receive at Grand Assembly 2008 will be the title I will later be known by, and that I will be introduced in the future by the GWA who is appointed in June 2008.
- ★ I understand I may take another office at Grand Assembly 2009 (when approaching my 20th birthday) but that appointment will be made to fill a need - it will not be my “final” title and will not be a “dream” office.
- ★ I understand there is no possibility I will receive a “higher” office if I change my mind and take another appointment, after I sign this agreement.
- ★ I understand that, upon a positive vote by my assembly, my reception will be planned in the spring of 2009 and no additional reception will be scheduled - if I choose to take another office next year.
- ★ I understand that, even if I take an Optional Last Year appointment, I am expected to maintain the same high moral standards of a Nevada Rainbow Girl in the following year.
- ★ I understand I am expected to remain active with my Assembly and with Nevada Rainbow until I receive my Majority Degree at Grand Assembly in June 2009.

Signature

Date

In a separate document, please provide the Supreme Officer with a letter explaining how you reached this decision, i.e., school out of state, need to work and attend school full time, etc. This letter is meant to be confidential between the Supreme Officer and the applicant.